

## Learning Agreement

By registering on a course at **[ART&CRITIQUE]** you are agreeing to the terms in this **Learning Agreement**. Please read this document carefully before booking.

We hope you enjoy the course, thank you for booking!

### Eligibility

All courses are open to anyone over the age of 18 unless otherwise stated. We cannot legally accept your booking unless you are aged 18 or over. By submitting your booking you declare that you are aged 18 or over.

If you do not hold a UK/EU/EEA passport you need to make arrangements for a visa. For more information please see [Apply for a UK visa](#). We are not authorised to provide support for visas.

### Course Level

We endeavour to offer courses that are accessible to everyone. No previous experience is necessary, but any previous experience will enhance your experience of the course. For more details please consult the course descriptions.

Courses are taught in English and you need to have a sufficient level of proficiency in spoken and written English to participate. If English is not your first language and you are concerned about your level of proficiency please get in touch by emailing [info@artandcritique.uk](mailto:info@artandcritique.uk).

### Course Structure

The course you will be attending has been designed by an experienced tutor who has determined the content, structure and the amount of work that can be achieved within the time frame. By booking on a course you are agreeing to follow the structure planned by the tutor. This is outlined in the course description and disseminated on the first day of the course.

### Attendance

Please make sure that you are able to attend the scheduled course dates before booking. Course sessions will begin and end at the stated times, please arrive 5 minutes early.

Any sessions that you are unable to attend cannot be refunded and any sessions that you miss cannot be reallocated. If you miss classes due to illness or other reasons beyond your control we can offer additional support subject to additional tuition fees.

### Booking & Fees

Fees are payable at the time of booking. Booking is via [Eventbrite](#). Course fees are inclusive of Eventbrite booking fees and VAT.

If you require an invoice you can generate one via your booking on Eventbrite by following these [directions](#). Please let us know if you need assistance by emailing [info@artandcritique.uk](mailto:info@artandcritique.uk).

We do not offer concessions because we make every effort to offer courses at affordable rates for everyone.

### **Fee-Waiver Award**

We offer one Fee-Waiver Award on selected courses, please visit the [Fee-Waiver Award](#) page for more information.

### **Cancellations & Refunds**

You may cancel your booking no less than 30 days before the course starts by giving us written notice via email to [info@artandcritique.uk](mailto:info@artandcritique.uk). You will be entitled to a refund of the fees within 10 days of your request. If you give us written notice to cancel your booking less than 30 days before the course starts, you will not be entitled to a refund.

### **Course cancellation**

We may cancel the course no later than 10 working days before the course starts if there is low demand or if an event beyond our control prevents us from delivering the course. In the event of this happening we will contact you as soon as possible and we will issue a full refund.

### **Class postponement**

In the unlikely event that a class is postponed we will notify you to reschedule the class or to add the missed hours on to the remaining course classes, whichever is convenient for everyone on the course.

### **Data protection**

We will use the personal information you provide to us to deliver the course and process your booking and fee payment. We will not share your personal data to any other third party with the exception of Eventbrite, through which your booking and fee payment will be processed.

### **Complaints**

If you have any complaints please raise this with us by emailing [info@artandcritique.uk](mailto:info@artandcritique.uk).

### **Certificates**

A certificate of attendance will be issued to you if you have attended at least 80% of the sessions on the course. We issue certificates of attendance and not certificates of attainment of a particular grade, qualification or standard. The certificate will be issued on the last day of the course and in the name specified in your booking.

### **Conduct**

We encourage a positive and collaborative working environment. Please respect and observe the rights and feelings of fellow participants, staff members and anyone we encounter while on the course, on-site or during off-site visits.

Please do not use phones and laptops while other participants are showing and discussing their work. Recording audio and/or video is not permitted. If you would like to record audio only during lectures please make a request on the first day of the course.

### **Refreshments**

You are welcome to bring your own refreshments to class. We will provide tea.

## **Access**

The building is fully wheelchair accessible. On-site parking for disabled visitors is available. On-street parking is restricted. If you would like to discuss how we can support your access requirements, please email [info@artandcritique.uk](mailto:info@artandcritique.uk).

## **About us**

[ART&CRITIQUE] is a London-based alternative art education network dedicated to practice, research, education and critical engagement with contemporary art. We foster alternative models of art education and bring artists, curators, researchers, writers and organisations together in a series of open-access public events and courses.

[ART&CRITIQUE] is independent, self-organised and self-funded. We employ collaborative, co-operative and collective models of pedagogy and organisation. Our website provides information on or regular events, workshops and courses, and information on opportunities and upcoming deadlines, education, professional development, support and resources for artists, curators, students and anyone interested in art practice, critical theory and research.

When we host our own courses we endeavour to offer affordable rates for everyone. As a non-profit organisation we aim to cover our expenses, including venue hire, tutors' salaries, insurance, booking fees etc. Free or affordable access to a venue helps keep our fees down.

**If you have any questions please contact Sophia Kosmaoglou at [info@artandcritique.uk](mailto:info@artandcritique.uk) or phone +447875268641.**